



University of Illinois at Springfield

Student Government Association Resolution FA15-014

Ensuring Efficient Campus Entity Spending Records for SGA Fee Allocations

By: Marc Reiter, Michael Dahmane and Treasurer Mehmet

WHEREAS, the University of Illinois Springfield (UIS) Student Government Association (SGA) is vested with the authority to recommend policies to benefit all members of the student body and serve as the official student voice;

WHEREAS, it is preponderant for the entities that receive fee allocation funding to be fiscally cognizant of their duties to efficiently distribute SGA appropriated funds;

THEREFORE, BE IT RESOLVED, campus entities that receive SGA appropriations are to compile an annual allocation summary of major spending initiatives used with student fee money, and this summary shall be submitted at least two weeks prior to the next scheduled student fee distribution meeting;

BE IT FURTHER RESOLVED, these summaries are to be submitted to the sitting SGA Treasurer, who will communicate them to the SGA executive board prior to their deliberations on new fees and campus entity funding appropriations.

BE IT FURTHER RESOLVED, these summaries are to include how much the department was allocated, how the money was spent, how much was spent on each individual expenditure, and if there are any funds remaining.

BE IT FURTHER RESOLVED, that our preferred summary would follow the formatting of the attached Exhibit A.

BE IT FURTHER RESOLVED, departments who fail to comply with the above requirements will be ineligible for SGA appropriated funds.

BE IT FURTHER RESOLVED, a copy of this resolution be sent to the Directors of each department that receive SGA fee allocations.

Secretary E. Hartney

President J. Lawson

EXHIBIT A
RECOMMENDED ALLOCATION SUMMARY

Department Name Audit

Department Director: John Doe

Email: jdoe99@uis.edu

Phone: (217) 206-1234

Total Allocated Funds - \$5000

- I. **Event A - \$500**
 - A. Brief description of event and purpose
 - B. Breakdown of funds
 - 1. Food - \$300
 - 2. Decorations - \$100
 - 3. Prizes - \$100
- II. **T-Shirts for Students - \$800**
 - A. Brief description of expenditure's purpose
- III. **Event B - \$2000**
 - A. Brief description of event and purpose
 - B. Breakdown of funds
 - 1. Speaker Cost - \$1800
 - 2. Snacks - \$200
- IV. **Welcome Week - \$1000**
 - A. Brief description of expenditure's purpose
 - B. Breakdown of funds
 - 1. Shirts - \$500
 - 2. Handouts - \$500
 - a) Cups - \$200
 - b) Pens - \$100
 - c) Frisbees - \$200

Unused Funds - \$700